

Advisory Committee Minutes - Fall 2019

Police Academy

Vernon College – October 16, 2019

Skills Training Center, 12:00 pm

Michael Bland – Chair

Willie Howard – Vice-Chair

Ambur Hale – Recorder

Members Present

Patrick Coggins
Jerad Miller
William Rutledge
Ernie Cooke
Brandon Anderson
Ambur Hale
Ben Atkins
Justin Bailey
Michael Bland
Lauren Allen
Willie Howard
Bill Price

Staff and Faculty Present

Michael Hopper
Shana Drury
Chelsey Henry
Holly Scheller
Mollie Williams
Greg Fowler
Christina Feldman

Members Absent

David Duke
Lewis Templeton

Michael Bland discussed the old business:

41st Police Academy/ 22 graduates 20 of those are in the field

BPOC New Hours

Course #1000696 – Started October 1st, we will start Sept 2020

Michael Bland discussed the new business:

Program Outcomes:

Discussion and review took place among committee members regarding the program outcomes listed below.

1. Assist students in the further development of basic skills in reading, writing and oral communication in the classroom environment.
2. Provide students who are interested in the criminal justice field with information pertaining to career opportunities.
3. Provide students with the knowledge and skills to become peace officers.
4. To prepare students to successfully pass the appropriate state licensing requirements required by the Texas Commission on Law Enforcement.

5. Provide the students with the necessary knowledge to be competent in fields of employment related to law enforcement and/or criminal justice.
6. Provide training to upgrade the skills and knowledge of personnel currently active in the law enforcement field.

*Michael Bland asked for a motion to approve the program outcomes.
Ernie Cooke made motion to approve program outcomes as presented.
Patrick Coggins seconded the motion.*

The motion to approve program outcomes passed.

Assessment Methods:

Michael Bland asked that assessment methods and results be discussed and asked Mr. Hopper to elaborate.

Cadets are tested over learning objectives in the Texas Commission of Law Enforcement (TCOLE) instructor resource guide (IRG). They must score 75% or better on each test in of the learning objectives and an 80% of their final exam.

*Michael Bland asked for a motion to approve assessment methods and results.
Brandon Anderson made motion to approve assessment methods and results as presented.
Ernie Cooke seconded the motion.*

The motion to approve assessment methods and results passed.

Workplace Competency

Workplace competencies were discussed in detail as the table reflects below.

Texas Commission on Law Enforcement Licencing test

Program Outcome	Number of students who took course or licensure exam	Results per student	Use of results
1. TCOLE	22	1 student @ 96 1 student @93 1 student @ 92 2 students @ 91 6 students @ 90 1 student @ 89 1 student @86 3 students @ 84 1 student @ 83	Employment

		1 student @ 82 4 students @ 80	
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After discussion with Michael Hopper, Mr. Bland asked for a motion to approve workplace competency.

William Rutledge made motion to approve workplace competency as presented.

Patrick Coggins second the motion.

The motion to approve workplace competency as presented passed.

Program Specific Accreditation

The chair moves on to program specific accreditation.

Vernon College Law Enforcement Academy is regulated by TCOLE. TCOLE has a Comprehensive Academy Program Evaluation every 18 months to 36 months. Our last inspection was May 24, 2019. Our Academy License is good thru 31 March 2021.

Review program curriculum:

Basic Law Enforcement Academy, Certificate of Achievement

Continuing Education

CIP 43.0107

Instructional Location - Skills Training Center

Probable Completion Time - 9 months

Requirements

<u>CJLE 1006</u>	Basic Peace Officer I	176 Class Hours
<u>CJLE 1012</u>	Basic Peace Officer II	176 Class Hours
<u>CJLE 1018</u>	Basic Peace Officer III	176 Class Hours
<u>CJLE 1024</u>	Basic Peace Officer IV	168 Class Hours
<u>CJLE 1029</u>	Basic Peace Officer V	48 Class Hours
	Total Credit Hours	744

Verification of Workplace Competencies:

Texas Commission on Law Enforcement Licensure Exam

CJLE 1006 Basic Peace Officer I - Basic preparation for a new peace officer. Should be taken in conjunction with Basic Peace Officer II, III, IV, and V (supplement) to satisfy the Texas Commission on Law Enforcement approved Basic Peace Officer Training Academy. ***THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY BY Texas Commission on Law Enforcement.***

Demonstrate outcomes set forth for Texas Commission on Law Enforcement Course #1000.

CJLE 1012 Basic Peace Officer II - Basic preparation for a new peace officer. Should be taken in conjunction with Basic Peace Officer I, III, IV, and V (supplement) to satisfy the Texas Commission on Law Enforcement approved Basic Peace Officer Academy. ***THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY BY Texas Commission on Law Enforcement.***

Demonstrate outcomes set forth for Texas Commission on Law Enforcement Course #1000

CJLE 1018 Basic Peace Officer III - Basic preparation for a new peace officer. Should be taken in conjunction with Basic Peace Officer I, II, IV, and V (supplement) to satisfy the Texas Commission on Law Enforcement approved Basic Peace Officer Academy. ***THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY BY Texas Commission on Law Enforcement.***

Demonstrate the outcomes set forth for Texas Commission on Law Enforcement Course #1000.

CJLE 1024 Basic Peace Officer IV - Basic preparation for a new peace officer. Should be taken in conjunction with Basic Peace Officer I, II, III, and V (supplement) to satisfy the Texas Commission on Law Enforcement approved Basic Peace Officer Training Academy. ***THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY BY Texas Commission on Law Enforcement. ***

Demonstrate outcomes set forth for Texas Commission on Law Enforcement Course #1000.

CJLE1029 Basic Peace Officer V: Supplemental course taken in conjunction with Basic Peace Officer Courses I, II, III, and IV. Satisfies or exceeds the Texas Commission on Law Enforcement approved Basic Peace Officer Academy Course #1000. ***THIS COURSE

MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY
BY Texas Commission on Law Enforcement.***

Demonstrate outcomes set forth for Texas Commission on Law Enforcement Course #1000.

CJLE 1003 Police Speed Measuring Device Certification - Proper use of the Police Traffic speed measuring devices. Includes detection of speed violations, apprehension of violators, and securing convictions.

Describe the association between excessive speed and accidents; describe the basic principles of speed measurements; demonstrate basic skills in testing and operating specific instruments; and identify the specific instruments used.

CJLE 2004 Tactical Skills with a Less-Than-Lethal Weapon - Defensive techniques utilizing a selected less-than-lethal weapon necessary to control a violent person.

Demonstrate proficiency with a selected less-than-lethal weapon; identify and demonstrate defensive techniques for controlling violent persons; and demonstrate awareness of liability issues associated with the use of the selected weapon.

Approve program revisions

CJLE 1006 Basic Peace Officer I	176
CJLE 1012 Basic Peace Officer II.....	176
CJLE 1018 Basic Peace Officer III.....	176
CJLE 1024 Basic Peace Officer IV.....	160
CJLE 1029 Basic Peace Officer V.....	77
CJLE 1003 Police Speed Measuring Device Certification (Radar).....	8
CJLE 2004 Tactical Skills with a Less-Than-Lethal Weapon (OC Spray).....	8

*After discussion, Michael Bland asked for a motion to approve the program revisions.
Justin Bailey made motion to approve the program name change as presented.
William Rutledge second the motion.*

The motion to approve the program name change as presented passed.

Review of Matrices:

Mr. Bland led the discussion on Review Secretary’s Commission on Achieving Necessary Skills (SCANS), General Education, Program Outcomes Matrices, and Institutional Outcomes Matrices and asks the faculty to expand on them.

Mike Hopper explains the matrices below.

Program: Basic Law Enforcement Academy								Credential: Basic Peace Officer Certification	
Award: Basic Peace Officer Certificate									
Cip: 43.0107									
LIST OF ALL COURSES REQUIRED AND IDENTIFIED COMPETENCIES									
SCANS COMPETENCIES								Course Number	Course Title
1	2	3	4	5	6	7	8		
X	X		X	X	X	X	X	CJLE 1006	Basic Peace Officer I
X	X	X	X	X	X	X	X	CJLE 1012	Basic Peace Officer II
X	X	X	X	X	X	X	X	CJLE 1018	Basic Peace Officer III
X	X		X	X	X	X	X	CJLE 1024	Basic Peace Officer IV
X	X		X	X	X	X	X	CJLE 1029	Basic Peace Officer V
X	X		X	X	X	X	X	CJLE 1003	Police Speed Measuring Device Certification (Radar)
X	X		X	X	X	X	X	CJLE 2004	Tactical Skills with a Less-Than-Lethal Weapon (OC Spray)
								8. BASIC USE OF COMPUTERS	
								7. WORKPLACE COMPETENCIES	
								6. PERSONAL QUALITIES	
								5. THINKING SKILLS	
								4. SPEAKING AND LISTENING	
								3. ARITHMETIC OR MATHEMATICS	
								2. WRITING	
								1. READING	

Program: Basic Law Enforcement Academy						Credential: Basic Peace Officer Certification			
Award: Basic Peace Officer Certificate									
Cip: 43.0107									
LIST OF ALL COURSES REQUIRED AND IDENTIFIED CORE OBJECTIVES									
GENERAL EDUCATION CORE OBJECTIVES						Course Number	Course Title		
1	2	3	4	5	6				

X	X	X	X	X	X	CJLE 1006	Basic Peace Officer I
X	X	X	X	X	X	CJLE 1012	Basic Peace Officer II
X	X	X	X	X	X	CJLE 1018	Basic Peace Officer III
X	X	X	X	X	X	CJLE 1024	Basic Peace Officer IV
X	X	X	X	X	X	CJLE 1029	Basic Peace Officer V
X	X	X		X	X	CJLE 1003	Police Speed Measuring Device Certification (Radar)
X	X	X	X	X	X	CJLE 2004	Tactical Skills with a Less-Than-Lethal Weapon (OC Spray)
					6. Personal Responsibility		
					5. Social Responsibility		
					4. Teamwork		
					3. Empirical and Quantitative Skills		
					2. Communication Skills		
					1. Critical Thinking Skills		

Program: Basic Law Enforcement Academy							Credential: Basic Peace Officer Certification	
Award: Basic Peace Officer Certification								
Cip: 43.0107								
OUTCOMES							LIST OF ALL COURSES REQUIRED AND	
OUTCOMES						Course Number	Course Title	
1	2	3	4	5	6			
X	X	X	X	X	X	CJLE 1006	Basic Peace Officer I	
X	X	X	X	X	X	CJLE 1012	Basic Peace Officer II	
X	X	X	X	X	X	CJLE 1018	Basic Peace Officer III	
x	X	X	X	X	X	CJLE 1024	Basic Peace Officer IV	
X	X	X	X	X	X	CJLE1029	Basic Peace Officer V	
x	X	X	X	X	X	CJLE 1003	Police Speed Measuring Device Certification (Radar)	
x	X	X	X	X	X	CJLE 2004	Tactical Skills with a Less-Than-Lethal Weapon (OC Spray)	
						6. Provide training to upgrade the skills and knowledge of personnel currently active in the law enforcement field.		
						5. Provide the students with the necessary knowledge to be competent in fields of employment related to law enforcement and/or criminal justice.		
						4. To prepare students to successfully pass the appropriate state licensing requirements required by the Texas Commission on Law Enforcement		
						3. Provide students with the knowledge and skills to become peace officers.		

2. Provide students who are interested in the criminal justice field with information pertaining to career opportunities.
1. Assist students in the further development of basic skills in reading, writing and oral communication in the classroom environment.

Program: Basic Law Enforcement Academy						Credential: Basic Peace Officer Certification
Award: Basic Peace Officer Certification						
Cip: 43.0107						
LIST OF ALL COURSES REQUIRED AND OUTCOMES						
OUTCOMES						General Education Outcomes
1	2	3	4	5	6	
X	X	X	X	X	X	1. Critical Thinking Skills
X	X	X	X	X	X	2. Communication Skills
X	X	X	X	X	X	3. Empirical and Quantitative Skills
X	X	X	X	X	X	4. Teamwork
X	X	X	X	X	X	5. Social Responsibility
X	X	X	X	X	X	6. Personal Responsibility
						6. Provide training to upgrade the skills and knowledge of personnel currently active in the law enforcement field.
						5. Provide the students with the necessary knowledge to be competent in fields of employment related to law enforcement and/or criminal justice.
						4. To prepare students to successfully pass the appropriate state licensing requirements required by the Texas Commission on Law Enforcement
						3. Provide students with the knowledge and skills to become peace officers.
						2. Provide students who are interested in the criminal justice field with information pertaining to career opportunities.
						1. Assist students in the further development of basic skills in reading, writing and oral communication in the classroom environment.

Michael Bland asked for a motion to approve matrices.

Patrick Coggins made motion to approve matrices as presented.

Lauren Allen seconded the motion.

The motion to approve matrices as presented passed.

Program statistics:

Mr. Bland proceeded into discussing Program statistics

- Program Statistics:
 - Graduates 2018-2019: 22
 - Enrollment Summer 2018: 0
 - Majors Fall 2018-2019: 0
 - Enrollment Fall 2019: 26

Local Demand

Jared Miller with WFPD states they have 5 openings. They are scheduled to start their next academy in January. They plan to hire 4-5 officers so 9-10 total openings.

William Rutledge with WCSO has 16 openings in the Jail, 3 openings on patrol, they loose about 50 jailers a year due to job promotions.

Bill Price with Wilbarger County Sherriff Office reported no openings, but mentioned that VPD may have future openings.

Patrick Coggins with MSU has one opening. They usually hire 1-2 new graduates a year.

Mike Hopper reported that surrounding counties and cities, such as Clay County, Seymour and Bowie, have been in contact with him for position openings

Evaluation of facilities and equipment:

Michael Bland opened up discussion on evaluation of facilities, equipment, and technology. Recommendation for acquisition of new equipment and technology.

- 3 new Gas Masks
- 26 Surface Pro's

External learning experiences:

The Chair moved discussion to external learning experiences, employment, and placement opportunities

*Due to Perkins transition this is the most recent report

Placement Rate of Program Completers by Reporting Year [1]			
Program	2013-2016 3-Year Average		
	Plc	Cmp	%
43010000-Criminal Justice and Corrections	61	62	98.39%

Professional development of faculty:

The Chair moves to professional development of faculty and recommendations:

09/01/2017 - 08/31/2019 *

Course			Course		Training Mandates
No.	Course Title	Course Date	Hours	Institution	
2046	Driving	7/31/2019	4	Texas A & M Engineering Extension Service Criminal	
3106	Conference (General)	6/25/2019	12	Texas Municipal Police Association	
3343	Less Lethal Chemical Weapons Training (OC, Mace, e	10/26/2018	32	Vernon College LEA	
6025	Training Coordinator Annual Conference	10/18/2018	17	Texas Commission on Law Enforcement	
3922	Off Duty Encounters	9/13/2018	8	Combined Law Enforcement Asso. of Texas	
2210	Scene Basics: Security, Searches, & Documentation	8/31/2018	2	TEEX Central Texas Police Academy	
3999	Basic Fingerprint Processing	8/31/2018	2	TEEX Central Texas Police Academy	
301	Jail Administrator Examination (TCJS)	8/30/2018	2	TCOLE Online	
786301	DPS-Texas LESO Program	7/13/2018	8	Texas Department of Public Safety LEA	
2180	NHTSA - ARIDE	6/14/2018	16	Bill Blackwood LEMI of Texas	
3373	Cyber Investigation	5/8/2018	16	Vernon College LEA	
3280	Criminal Investigation - General	4/11/2018	16	Vernon College LEA	
2177	S.F.S.T. Instructor Update	3/19/2018	8	Vernon College LEA	
3373	Cyber Investigation	3/13/2018	16	Vernon College LEA	
1305	TCOLE Rule Overview Course	1/22/2018	4	TCOLE Online	
8801	Commission Meeting	12/7/2017	1	Texas Commission on Law Enforcement	
355	Annual Firearms Qualification 1701.355	11/20/2017	0	Wichita County Sheriff's Office	
4044	Unmanned Aircraft/Drone	11/8/2017	16	Vernon College LEA	
6025	Training Coordinator Annual Conference	10/19/2017	19	Texas Commission on Law Enforcement	
3185	85th Legislative Session Legal Update	10/16/2017	3	Texas Commission on Law Enforcement	85th Session State and Federal Law Update
4018	Armorer/Gunsmith	9/21/2017	8	Vernon College LEA	
8801	Commission Meeting	9/7/2017	1	Texas Commission on Law	
Unit Hours			211		

Michael Bland asked for a motion to approve professional development.

*Brandon Anderson made motion to approve professional development as presented.
Patrick Coggins seconded the motion.*

The motion to approve personal development as presented passed.

Promotion and publicity:

Michael Bland proceeds to promotion and publicity (recruiting) about the program to the community and to business and industry

Walk for Warriors
Veterans Day Parade
Santa Rosa Rodeo Parade
City Lights Parade
Senior Tour Day
Preview Day
CEC Law Enforcement Classes (2 classes)

Serving students from special populations:

Michael Bland would like to discuss serving students from special populations.

1. Special populations new definitions:
 - a. Individuals with disabilities;
 - b. Individuals from economically disadvantaged families, including low-income youth and adults;
 - c. Individuals preparing for non-traditional fields;
2018 – 2019: 20 Males/ 3 Females (one Female didn't complete)
2019 – 2020: 23 Males / 3 Females
 - d. Single parents, including single pregnant women;
 - e. Out-of-workforce individuals;
 - f. English learners;
 - g. Homeless individuals described in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
 - h. Youth who are in, or have aged out of, the foster care system; and
 - i. Youth with a parent who—
 - i. a. is a member of the armed forces (as such term is defined in section 101(a)(4) of title 10, United States Code);
 - ii. b. is on active duty (as such term is defined in section 101(d)(1) of such title).

Training Coordinator Report

Police Academy	22 Graduated total training hours 14,124
In-Service training	486 Officers with 24,140 training hours
TDCJ	896 Officers with 66,400 hours of weekly in-service

Civilian Interacting Training – All peace officers must complete before Jan 1, 2020
State and Federal Law Update Training September 2019
Completed the TCOLE Training Coordinators Conference 2018 10/15/2018 – 10/19/2018
TCOLE Training Coordinators Conference 2019 dates are 10/21/2019 – 10/25/2019

*Michael Bland asked for a motion to approve Training Coordinator Report.
Justin Bailey made motion to approve Training Coordinator Report as presented.
Ernie Cooke seconded the motion.*

*The motion to approve Training Coordinator Report
as presented passed.*

Training Needs/ Training Courses (215.7 (i) (3); 215.7 (i) (4) ;)

We have started training on the following:

3186 State and Federal Law Update
30418 Civilian Interaction Training
7887 Dealing with Deaf/hard of hearing drivers

We keep the calendar updated on our website
New BPOC course started October 1, 2019 – we will start it September 2020

*Michael Bland asked for a motion to Training Needs/ Training Courses
Lauren Allen made motion to approve Training Needs/ Training Courses as presented.
Ben Atkins seconded the motion.*

*The motion to approve Training Needs/ Training Courses
as presented passed.*

Training Policy/Procedures (215.7 (i) (2); 215.7 (i) (5); 215.7 (i) (6)

(9) The board may have members who are law enforcement personnel; however, one-third of the members must be public members, as defined in 1701.052 of the Texas Occupations Code, having the same qualification as any commissioner who is required by law to be a member of the general public. The chief administrator, or head of the sponsoring organization, and the designated training coordinator may only serve as ex-officio, non-voting members. Board members are required to successfully complete the commission developed advisory board training course within one year of appointment to an advisory board.

(10) A board must meet at least once each calendar year. More frequent meetings may be called by the board chair, the training coordinator, or the person who appoints the board.

(11) The Training Coordinator (TC) has the authority to develop or modify the training based upon specific criteria such as weather, enrollment level, needs, mandates, etc. The TC can establish and enforce policies on admission and prerequisites, class size, attendance/retention standards, and determining order of admissions preference among students and appointees in consult with the administration, etc. The TC can make recommendations for the change to policy, and if none, seek a motion/second and vote to proceed with no changes; thus the board has acted on the required topic.

*Michael Bland asked for a motion to Training Policy/Procedures
Ambur Hale made motion to approve Training Policy/Procedures as presented.
Patrick Coggins seconded the motion.*

*The motion to approve Training Policy/Procedures
as presented passed.*

Adjourn at 1:04 pm

Recorder Signature <i>Ambur W. Hale</i>	Date: 6/22/20	Next Meeting: Fall 2020
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